



AUSTRALIAN RAILWAY HISTORICAL SOCIETY VICTORIAN DIVISION INC. A0033223H

SCHEDULE OF FEES FOR USE OF RESEARCH FACILITIES AT THE SOCIETY ARCHIVE

Research Charges

The following charges are now applicable for all work performed at the Society Archives.

Type of Request or Activity	Administration Fee	First Hour	Each additional half-hour
Society Member	Nil	Nil	\$10.00
Member of a kindred Railway-related Society, or a Historical Society which is a Member of RHSV, or a Student	\$5.00	\$20.00	\$10.00
General member of the Public	\$5.00	\$25.00	\$12.50
Research for a Limited Circulation Publication ¹	\$10.00	\$50.00	\$25.00
Research for a Commercial Publication ²	\$20.00	\$75.00	\$37.50
Research for Commercial organisations	\$20.00	\$90.00	\$45.00
Research request from a Government Agency	\$20.00	\$90.00	\$45.00
Research request from a Local Government Agency	\$20.00	\$75.00	\$37.50

notes:

1. A Limited Circulation Publication is one where not more than 49 copies of the publication are to be made for sale;
2. A Commercial Publication is one where 50 or more copies of the publication are to be made for sale.

Additional Services

- Photocopying of large documents (A2 or larger) will attract an additional fee based on the cost of copying.
- Scanning of large documents (A3 and larger) will attract an additional fee based on cost and degree of resolution. Scans will be supplied on memory stick, CDROM or DVD.

Terms of Use - Conditions and restrictions

- Use of Pens, Cameras or Camera-phones in the Archives rooms is not permitted.
- All material held in the Archives may be subject of Copyright.
- Permission to use the material in a publication must be sought from the Society.
- If the material is reproduced in a publication then acknowledgement of the ARHS Victorian Division Archive as the source is to be made.
- Site Dress and Safety requirements must be observed.

Australian Railway Historical Society Victorian Division Inc. A0033223H ABN: 65 533 143 834
 Post: **PO Box 748 Williamstown Vic 3016** Accounts: **PO Box 604 Warragul Vic 3820**
 Phone: **1300 220 220** email: secretary@arhsvic.org.au

website: www.arhsvic.org.au



AUSTRALIAN RAILWAY HISTORICAL SOCIETY VICTORIAN DIVISION INC. A0033223H

Research Application Form

Applicant Details

Applicant Name			
ARHS Membership Number (if any)			
Address <i>address line 1</i>			
Address line 2			
	<i>Suburb/town</i>	<i>State</i>	<i>Postcode</i>
Phone:			
Mobile:			
email	@		

Service Details

Service category - select one	Member	<input type="checkbox"/>
	Kindred railway-related Society, Historical Society which is a Member of RHSV, Student	<input type="checkbox"/>
	General member of the Public	<input type="checkbox"/>
	Research for a Limited Circulation Publication ¹	<input type="checkbox"/>
	Research for a Commercial Publication ²	<input type="checkbox"/>
	Research for Commercial organisations	<input type="checkbox"/>
	Research request from a Government Agency	<input type="checkbox"/>
	Research request from a Local Government Agency	<input type="checkbox"/>

Agreement

*I agree to comply with the Terms of Use
and to pay the Fees set out above* (signed)/...../20....

Request Details (write details of request here - be as accurate and detailed as possible please.)

When complete, post to ARHS Archive, PO Box 748, Williamstown VIC 3016 or
email to archive@arhsvic.org.au

Request details (continued)

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